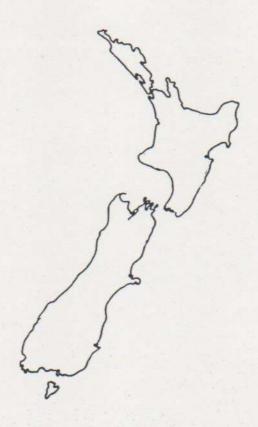
COMMUNITY INFORMATION

AND

EDUCATION



REPORT ON VISIT TO NEW ZEALAND - SEPTEMBER 1990.

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VICTORIA STATE EMERGENCY SERVICE
1990

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INTRODUCTION.

Early in 1990 I applied for and was fortunate enough to be awarded an Emergency Services Foundation Scholarship. As a result I spent two weeks in New Zealand in September.

The reason I applied for the scholarship was to improve my knowledge of community information and education as they relate to emergencies and emergency management.

To enable a community to cope effectively with emergencies, that community needs to be alert and informed. When speaking to the general public I am constantly both surprised and disappointed by the large number of people who do not know the basis of self help during emergencies, do not know that Municipal, Regional or State Displans exist and do not know what sources of assistance are available within the community.

As part of the overall Victorian Emergency Management "Team" we all produce information regarding our own organisations and to some degree emergency management in general. My objectives in visiting New Zealand were to find out what information their emergency services produced, how they passed this information to the community and whether they had a way of evaluating how well the information was both reaching and being absorbed by the community.

I am extremely grateful to the members of the New Zealand Ministry of Civil Defence who went out of their way to make my visit productive. They provided a wealth of information and organised visits to many organisations on my behalf. A list of the official visits I made during the two weeks is attached at APPENDIX A.

To make this report flow in some logical order I have sorted all the information into that which is actually delivered to the community during the prevention/preparation, response and recovery phases of emergencies.

I found the trip both enjoyable and educational. I believe that what I learnt will benefit myself, the VIC SES and the community in general through my work in emergency management and planning. I thank the Emergency Services Foundation for the opportunity to undertake this study and take this opportunity to encourage all emergency service personnel, both full time and volunteer, to apply for a scholarship - it is worthwhile.

PART 1. BEFORE THE EMERGENCY (PREVENTION/PREPARATION PHASE).

1.1 SCHOOL PROGRAMS.

The majority of people I spoke to in New Zealand believe that children are the key to community awareness and preparedness for emergencies. School children are already in a learning phase and will accept and absorb basic information regarding emergency management and self help procedures more readily than adults. The first two programs in this part of the report both contain sections where school children must question and/or seek help from their parents to answer questions. By involving their parents the children are to some degree also educating their parents.

a. SCHOOL EDUCATION KITS.

The kits were designed by Alan Bridle and Margaret Laird of the Wellington Regional Council Civil Defence. The Ministry of Civil Defence produced the kits and distributed them to every school in New Zealand. They were designed to be taught by school teachers, not Civil Defence Staff. Participation rather than teaching is encouraged through activity sheets and investigation of local threats.

Civil Defence staff believe the kits are one of the most successful education campaigns conducted in New Zealand but there is still some work to do motivating schools to use the kits. Some schools have never opened the kits.

The kits consist of;

1. Audio Tape.

2. Teachers Manual - containing notes explaining how to use the kit, what the kit contains and a teachers resource list (books, films, posters etc).

resource list (books, films, posters etc).

3. Folder 1 - Awareness - containing teachers notes on Civil Defence, Civil Defence Game (like snakes and ladders), posters, a written history of Civil Defence and activity sheets.

4. Folder 2 - Earthquakes - containing teachers notes, story book (The Angry Bees), A4 size colour photo's, overhead projection sheets and activity sheets.

 Folder 3 - Floods - containing teachers notes, A4 size colour photo's and resources sheets.

 Folder 4 - Storms - containing teachers notes, booklet on cyclones, activity sheets and resources sheets.

7. Folder 5 - Fires - containing teachers notes only. This section is to be taught in conjunction with the Fire Services Education Kit.

Samples of an activity sheet and photograph are attached at APPENDIX B.

b. SCHOOL EMERGENCY DAYS.

I was fortunate to visit the Rutherford Intermediate School, Wanganui on the day the Wanganui Regional Civil Defence were conducting their School Emergency Day.

The School Emergency Days are a natural extension of the School Education Kits. These days add a practical, hands on dimension to educating students regarding emergencies. A variety of emergency services including Police, Civil Defence, Fire Services, Ambulance Service, St. Johns Ambulance, Ministry of Transport and Guide or Scout leaders participate in the practical sessions.

Since 1988 approximately 4,500 students from 26 schools have participated in the days.

The day starts with a high impact arrival by the participating emergency services with lights and sirens turned on. A full evacuation of the school is the conducted. The rest of the day is taken up with round robin activities conducted by the emergency services. The activities include obstacle crossing, building basic shelters, home survival kits, road safety and emergency meal preparation. Details of the days activities are attached at APPENDIX B.

Success of the days depends on the school using the School Education Kits in the weeks preceding the School Emergency Day to give all students a sound background.

No person I spoke to doubted the benefits of the School Emergency Days, however, a few persons made the point that a limit may need to be imposed on the number of programs undertaken per month so the drain on Civil Defence resources in organising the days did not get out of control.

c. EXERCISE PEGASUS.

In 1989 the Ministry of Civil Defence conducted a National exercise in Christchurch. The exercise was called Pegasus and tested evacuation, registration and other welfare functions.

The few weeks before the exercise were spent conducting an education campaign in one Christchurch school. During the exercise the entire school was evacuated (600-700 students plus teachers). Every person was registered. After being registered each person was given a baseball style cap with the Civil Defence logo on the front. The cap made it easy to identify who had been registered and entitled the wearer to lunch.

Part of the overall exercise budget allowed for the purchase of 100,000 "supermarket" size plastic rubbish bags, yellow in colour, with the Civil Defence logo on the front and details of a home survival kit on the back. The bags cost approximately one New Zealand cent each.

Each student was also given a small plastic folder containing a set of 5 Civil Defence leaflets on different emergencies, Operation Pegasus stickers, How to Survive Sheet and a small calender, 15 cm ruler and baggage tag - all with a Civil Defence logo on them.

The exercise was very successful in that it combined the exercising of emergency services and support agencies with the education of a whole school.

d. PRE-SCHOOL CENTRES EARTHQUAKE GUIDE AND THE EARTHQUAKE RISK - A GUIDE FOR ALL EARLY CHILDHOOD CENTRES.

Although produced by two separate Civil Defence Regions both guides are very similar. They were both designed to assist Preschool management to plan for earthquakes.

The introduction in the second guide contains a sentence that we should all bear in mind as planners;

EXPERIENCE AROUND THE WORLD HAS SHOWN THAT WHERE PEOPLE ARE AWARE OF THE POTENTIAL FOR DISASTER AND PLAN THEIR RESPONSE, THEN INJURIES, DAMAGE AND SUBSEQUENT TRAUMA ARE SIGNIFICANTLY REDUCED.

Both guides give honest reasons why pre-schools should plan for earthquakes. These reasons could just as easily apply to other emergencies and to us in Victoria. The reasons are;

- A major earthquake can occur without warning.

- Emergency Services will not be able to respond to every centres needs for some hours.

- Children and staff injured during the earthquake will need to be cared for within the centres environment.

The guides cover subjects including hazard identification, earthquake drills, response plans, education and equipment/supplies needed. Children are taught an earthquake game where they "drop and cover" to protect themselves from injury.

1.2 GOVERNMENT DEPARTMENTS.

a. HOW TO SURVIVE KITS.

These kits were produced by the Ministry for Civil Defence, primarily for use by Government Departments. Each Kit contains two booklets in a bright cardboard folder.

The first booklet is titled "Emergency Procedures - Handbook for Management and Wardens". It emphasises Management responsibilities for planning and shows how to appoint key people to carry out listed emergency procedures.

The second booklet is titled "Emergency Procedures - A Guideline for all Staff". It emphasises and describes actions that need to be taken by all staff before and during different emergencies.

1.3 PRIVATE BUSINESS.

a. PROJECT P.

The Chambers of Commerce and New Zealand Ministry of Civil Defence formed a partnership to promote Project P - PREPARING BUSINESS FOR EMERGENCIES. The booklet produced for Project P covers the expected subjects of natural disasters, emergencies affecting the premises and staff, internal and external emergencies, public relations and evacuation.

I was impressed with the way this project was honest enough to identify that emergencies can actually create business opportunities to those who are prepared. The booklet states, "In a national disaster affecting a large area, speed of recovery is the key to making the best of the situation, however bad. Planning for recovery is crucial. Where feasible this should cover getting one's own organisation back on its feet in a stronger position than competitors.

1.4 GENERAL PUBLIC.

a. HELPING YOU TO HELP YOURSELF - T.V. CAMPAIGN.

Helping You to Help Yourself was a National campaign made up of four television commercials backed up by four leaflets. the campaign was sponsored by A.M.P. Insurance. Each commercial and leaflet featured a high profile celebrity telling the public about one aspect of self sufficiency and protection during and immediately after an emergency.

- IN AN EMERGENCY THIS IS ALL YOU NEED TO SURVIVE.
 Identifies contents of a disaster survival kit for the
 home.
- IN AN EMERGENCY THIS IS ALL YOU NEED FOR HYGIENE AND WATER. Describes how to obtain safe drinking water and establish toilet facilities.
- 3. IN AN EMERGENCY THIS IS ALL YOU NEED FOR SHELTER AND WARMTH.
 Shows how to erect an emergency shelter and to keep warm.
- 4. IN AN EMERGENCY THIS IS ALL YOU NEED TO COOK A MEAL. Shows how to make a small fire and cook a basic meal.

Copies of the leaflets are attached at APPENDIX E.

The Ministry of Civil Defence consider this to be the most successful television campaign they have undertaken.

b. EP - 7.

This 7 day campaign was introduced by the Marlborough District Civil Defence in 1989. The name represents 7 emergency steps that should be taken when an emergency occurs and 7 items that make up an emergency survival kit. EP actually stands for EMERGENCY PROCEDURES.

Emergency related activities and displays were arranged for each of the 7 days involving emergency services and support agencies from the district. Details of the activities are attached at APPENDIX F.

I believe this was an excellent educational campaign in that the activities involved the public as much as possible. The campaign received large amounts of publicity and was considered so successful by the Marlborough Civil Defence that it looks like becoming an annual event.

One interesting fact to come from discussions of EP 7 was that the New Zealand public have been educated to spread out bed sheets on the ground or roof when isolated by an emergency. One sheet means assistance is required, two sheets means <u>urgent</u> assistance is required. The sheets are easily visible from the air. Apparently this simple but effective system has been used throughout New Zealand during past emergencies.

C. FAMILY PREPAREDNESS - WHAT TO DO IN AN EMERGENCY.

This booklet was sponsored by A.M.P. Insurance. It was designed to be attached to a telephone book making it easy to locate when required. With a vivid red cover it is easy to see.

The booklet gives short, sharp instructions which are easily located under bright red headings. There are 12 pages in the booklet. It reminds me of a more comprehensive version of the Disaster Survival Guide produced by the Natural Disasters Organisation some years ago.

Some headings from the booklet are;

- Know what to do before it happens.
- Keep calm.
- What to do in a fire/flood/earthquake.
- Basic first aid.
- Home survival kits.
- Home security hints.

Typical pages from the booklet are attached at APPENDIX G.

d. CIVIL DEFENCE POSTERS.

I saw a large range of magnificent posters while in New Zealand. It is not possible to include samples of these poster in this report but my discussions with emergency service personnel confirmed some of my own thoughts regarding posters. These thoughts are;

1. A picture really does say a thousand words. Writing on

posters should be kept to a minimum.

 Posters have a valuable place in public education and awareness when used in the right places such as emergency service offices and local headquarters, schools and on static displays.

3. Indiscriminate issue of posters (such as handing out at

fairs etc.) is costly and not very effective.

e. LEAFLETS AND STICKERS.

Leaflets are one of the cheapest and most widely used mediums for passing information to the community in Australia and New Zealand. I believe the percentage of leaflets that are read and then kept for later reference is relatively small but still worth the effort and expense. More important is the amount of information contained in the leaflets that is read and retained in the memory of those who do take the time to read them.

There has been a plethora of "junk mail" distributed through our letter boxes or handed out at shows, displays etc. in recent years. Whether we like it or not we are competing with this market. We can all learn from this "junk mail". We must try to make our "product" stand out and be different from other leaflets.

Stickers are extremely popular with children. They are an excellent medium for showing a symbol, motto, mascot or short message.

Samples of leaflets and stickers used by New Zealand Civil Defence are attached at APPENDIX H.

PART 2. DURING THE EMERGENCY (RESPONSE PHASE).

2.1 WARNING SYSTEMS.

a. HAZARDOUS GAS WARNING SYSTEM.

The Tasman Pulp and Paper Mill at Kawerau has approximately 100 tonnes of chlorine on site at any one time. All roads leading to the mill are marked with a sign approximately 2 KM from the mill. The signs say, "HAZARDOUS GAS WARNING SYSTEM" and have red lights on the top. Sensors at and around the mill automatically set off internal alarms and cause the red lights on the signs to flash.

Time prohibited a visit to the mill to find out details of any community education program regarding this system but apparently the local residents know what the signs and flashing lights mean. As a total stranger who had never seen the system before I would have felt better if the signs included the words "DO NOT PROCEED WHEN LIGHTS FLASHING" or something similar.

This warning system impressed me. I do not know whether any similar systems exist in Victoria.

b. VOLCANIC ACTIVITY WARNING SYSTEM.

The National Parks Department have a computerised warning system at the Whakapapa Ski Village, Mt. Tongariro National Park. The system measures volcanic activity using a seismograph. When a pre-determined level of activity is sensed the system sets off an audible alarm and pre-recorded voice message over the ski fields. It also automatically recalls off duty Rangers by phone and relays the warning to other stations on the North Island.

The system itself and the information passed to the public is as efficient and effective as circumstances of a volcano on a ski field permit.

Public education regarding the warning system seemed rather limited to me. The Village Visitors Centre had an excellent and comprehensive display on volcanoes. The only reference to the warning system was a small television monitor which mentioned basics of the system among many other things. I purchased 2 posters explaining the warning system at a cost of \$ 4.50 each. They are excellent posters. It surprised me that these posters were not on display anywhere in the centre or that no leaflets explaining the warning system were available.

2.2 INFORMATION TO AND FROM THE AFFECTED COMMUNITY.

a. THE IMPORTANCE OF A BATTERY OPERATED RADIO.

The New Zealand Civil Defence place a high priority in educating the general public to have a battery operated radio so they can receive accurate information and instructions regarding emergencies if the power fails.

I was fortunate to receive a copy of "The San Francisco Experience - Our Lessons", a report written by Brian Toomey, Controller, Lower Hutt Civil Defence and Margaret Laird, Regional Civil Defence Officer, Wellington Regional Council, following their visit to San Francisco after the Loma Prieta Earthquake.

One comment in the report reinforces the importance of the battery operated radio;

"Whilst the world, and in particular the United States of America knew what was going on, within the area of San Francisco and other affected areas, local citizens were literally in the dark and totally dependent on battery powered television and radio sets for information".

b. LOCAL CIVIL DEFENCE POSTS.

The New Zealand Education Department have approved the use of all State owned schools as local Civil Defence Posts. A few local residences which are also used as Civil Defence Posts. The result is a focal point for information in every small, local area throughout New Zealand. In most cases Municipalities have financed a Civil Defence radio at each post. The posts are well signposted and well known to the local community.

During any major emergency Civil Defence have this network to gather accurate information regarding damage, injuries etc. (I am sure we can all relate to this problem). Probably more important from a community point of view is that the community has a local "place" to go to for accurate information and assistance, knowing the Civil Defence Post has working communications.

I realise this concept may not be possible in Victoria for many reasons such as politics and money but the possible benefits to emergency services and the community have enormous potential.

2.3 READY ACCESS TO LIFE SAVING INFORMATION.

a. THE TELEPHONE BOOK.

The last few pages of all telephone books in New Zealand are devoted to basic life saving information. The pages give basic information regarding;

- first aid.
- disaster survival kits.
- what to do if specific emergencies occur.
- evacuation card.

Most members of the general public that I spoke to knew of the information and where to find it.

Sample pages from a telephone book are attached at APPENDIX I.

The importance of this source of information was demonstrated during the Loma Prieta earthquake. It states in the report "The San Francisco Experience - Our Lessons";

"A very important aspect of the public information plan was the comprehensive first aid and survival guide enclosed in the San Francisco Telephone Directory. The general public were all aware of this resource and innumerable people recounted going to the guide for information".

PART 3. AFTER THE EMERGENCY (RECOVERY PHASE).

3.1 PRINTED MATERIAL.

When the emergency passes it is rather futile to educate the community - except for the next emergency. The community still requires accurate information to ease their trauma and assist them in the recovery process. Printed material is useful in that it can be studied in detail and referred to at any later time. Consideration must also be given, however, to that proportion of the population who are illiterate (10% - 15% in Australia), so printed material must not be taken as the sole form of information in this phase.

a. NEWSPAPERS.

To illustrate the significance of newspapers I again refer to the document "The San Francisco Experience - Our Lessons" in which it says;

"Newspapers were responsible for issuing advertisements from Emergency and Essential Services to give information on how to respond to each and every problem. Newspapers became more of a public information sheet, particularly as the area geared up to restore normality, covering transportation routes to be taken, phone numbers to call for information and assistance".

PART 4. COMMUNITY SURVEYS.

The New Zealand Ministry of Civil Defence have financed a limited number of public surveys conducted by AGB McNair on their behalf. Approximately 1000 people from througout New Zealand were interviewed for each survey. The surveys ask questions regarding Civil Defence and emergencies in general.

A sample of some questions and results are attached at APPENDIX J.

Results of the surveys are used to help decide what information is most successful, what is needed and which medium is most successful. I do not know of any similar system in Victoria.

The Wangenui Civil Defence claim their School Emergency Days are successful. One can hardly argue with the survey results in Appendix J.

PART 5. GAINING AND KEEPING COMMUNITY INTEREST.

Apathy would have to be the largest single problem any emergency service has to contend with in the community. Disasters don't happen every day and we are all restricted by time and finance. To a large degree we must rely on the ingenuity of the staff within our own organisation to get the message across to the community. The following two ideas caught my attention as being rather ingenious.

a. PROJECT P.

This disaster planning project was "sold" to business using the one thing that really interests business - profit. One particular business and one particular emergency were taken as examples and the following calculations made;

1. The "down" time of the business where no disaster planning had been undertaken.

2. The "down" time of the business when planning had been

completed.

3. A dollar value was placed on the difference in "down" time (of course the business got back into a profit making mode much quicker when planning was done).

4. This dollar value was compared to minimal cost of disaster planning.

Business can relate very easily to this dollar value very easily, especially when it clearly runs in their favour.

b. WHO SAID IT COULDN'T HAPPEN HERE ?

Emergency Services in San Francisco have prepared single sheets of paper with a large heading, "WHO SAID IT COULDN'T HAPPEN HERE", and in large letters at the bottom, "BE PREPARED NEXT TIME". A few lines in the middle emphasise the importance of disaster planning.

Whenever a relatively large emergency occurs in the area a colour photograph of that particular event is inserted on the sheet. Within 2-3 days of the event large quantities of the sheet are distributed throughout the community.

Apparently an expensive exercise but very successful. A cheaper way of achieving the same impact may be to run the sheet in a newspaper.

CONCLUSION.

Emergency services in New Zealand have developed some excellent forms of community information regarding emergencies and emergency management. The Ministry of Civil Defence community education programs show a lot of innovation and are quite successful.

National surveys have given the Ministry of Civil Defence an informed basis on which to plan their information and education programs, plus a system for evaluating their effectiveness.

Civil Defence has the role providing information and educating the community regarding "general" emergency management in New Zealand. There is no one agency in Victoria that has the responsibility for producing information or educating the community regarding "general" emergency management. Which agency should or would produce information on Home Survival Kits or How to Build a Temporary Shelter. Perhaps this type of general information and education comes under the umbrella of the State Emergency Management Education, Information and Training Committee.

Victoria has a different emergency management system than New Zealand and a different priority for threats to the community but we can learn from their endeavours. I hope this report encourages discussion and contains some useful information for all emergency service members in Victoria.

A

OFFICIAL VISITS/MEETINGS.

- Civil Defence, Zone Headquarters, CHRISTCHURCH.
- Lyttleton Port Company, LYTTLETON. 2.
- Christchurch Regional Council, CD Headquarters, 3. CHRISTCHURCH.
- Marlborough District Council, CD Headquarters, BLENHEIM. 4.
- Civil Defence, National Headquarters, WELLINGTON.
- Wellington Regional Council, CD Headquarters, WELLINGTON. 6.
- Lower Hutt City Council, CD Headquarters, LOWER HUTT. 7.
- Rutherford Elementary School, WANGANUI. 8.
- Wanganui Local Council, CD Headquarters, WANGANUI.
- 10. National Parks Dept., MT. TONGARIRO NATIONAL PARK.
- 11. Whakatane Local & Regional Councils, CD Headquarters, WHAKATANE.
- 12. Opotiki Local Council, OPATIKI.
- 13. Tasman Pulp & Paper Mill, KAWERAU. (Drive past only)
- 14. Tauranga Local Council, CD Headquarters, TAURANGA.
- 15. Waikato Regional Council, CD Headquarters, HAMILTON.
- 16. Civil Defence, Zone Headquarters, AUCKLAND.
- 17. Manakau City Council, MANAKAU CITY, AUCKLAND.
- 18. Auckland Regional Council, CD Headquarters, AUCKLAND.
- 19. Meeting with Civil Defence and Media Liaison Officers from Auckland area.
- 20. North Shore Local Council, CD Headquarters, AUCKLAND.

WHAT THIS UNIT IS ABOUT

KNOW WHAT TO DO BEFORE YOU HAVE TO DO IT

- 1A Disaster preparedness in the classroom and school
- 1B Disaster preparedness in the community and at home
- 1C The nature and role of Civil Defence

This unit is designed to increase pupil awareness that while emergencies are usually unexpected, they can be prepared for and procedures can be developed for when emergencies do occur.



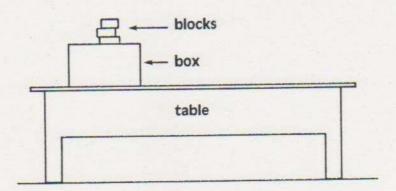


SAMPLES FROM SCHOOL EDUCATION KIT.

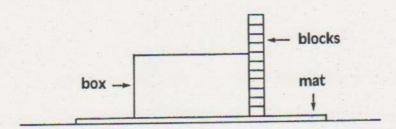
少年的日本篇.



Build a house with a chimney as shown here. (Either on a mat or the table). Shake the base that your building is sitting on. See what happens. Try different strengths of shaking.

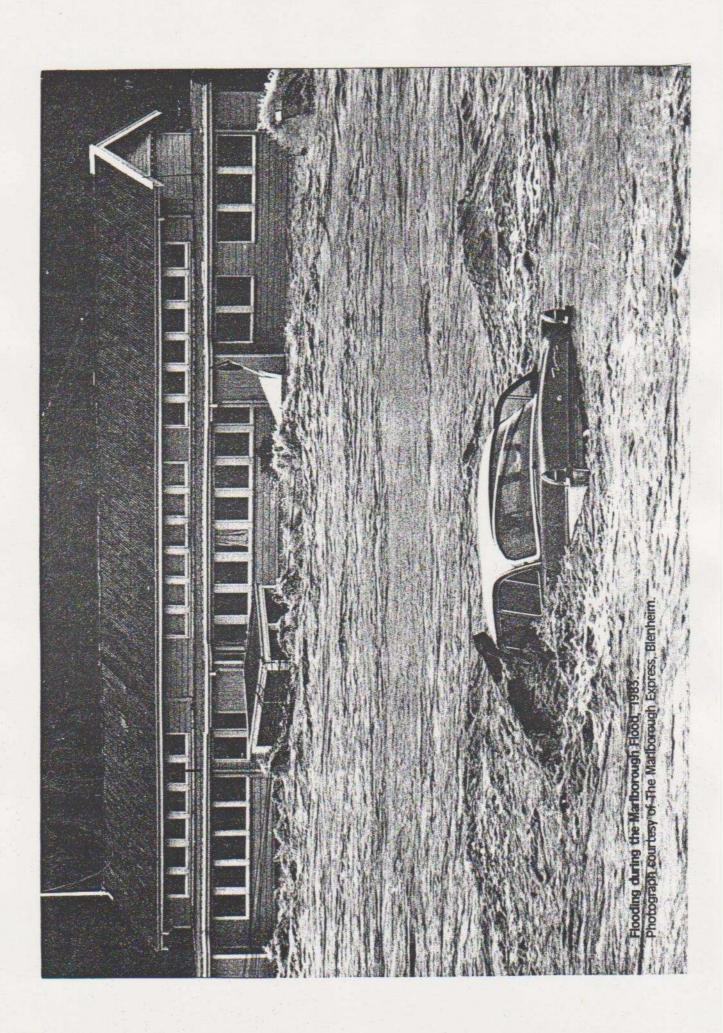


You can repeat this experiment by strengthening your chimney and noting what happens when you make it shake.



48

SAMPLES FROM SCHOOL EDUCATION KIT.



SCHOOL EMERGENCY DAY - EXPLANATORY NOTES.

Wanganui District Council

101 Guyton Street



Our Ref:

If calling contact:

SCHOOL EMERGENCY DAY

Introduction

The concept of a school emergency day was developed from the CD/AMP School Games that were conducted at selected schools throughout the country in 1988.

It was felt that while the CD/AMP Games programme had merit, they did not involve either the whole school or the other emergency services, there was only one school involved in the whole Wanganui region, and they were targeted exclusively at the Standard 3 and 4 age groups in those primary schools involved.

Our local emergency day activity is directed at the whole school and with the underlying theme of "people helping people", involves the "rest of the community", i.e. emergency services etc.

Objectives

The objectives of the activity are to:

- Involve the whole school in a study of natural disasters, with focus on the Awareness Unit of the Civil Defence Education Kit supplied to all schools.
- Practice the school in emergency evacuation procedures.
- Introduce and practice simple emergency survival skills, (c)
- Broaden the understanding of Civil Defence and the linkage (d) between Civil Defence and the emergency services.

Participation

To give the emergency day the fullest possible impact, the following groups also participate (where possible):

Police, Fire Service, Ministry of Transport, Ambulance Service, Order of St John, Guide and/or Scout Leaders, and Civil Defence Rescue.

Programme

The programme is designed to run in four phases, each one overlapping. These phases are:

Awareness Study Phase I

- 2 -

Phase II Full Evacuation of the School

Phase III Survival Skills and Safety Precautions

Phase IV Advanced Survival Skills (optional)

Phase I - Awareness

This phase is conducted two to three weeks prior to the emergency day. This activity is used to raise the level of awareness of Civil Defence and Disasters within the school. It is important that it is conducted prior to the emergency day activities.

Teachers are urged to make full use of their school's Civil Defence Education Kit, plus loan items supplied by the Civil Defence Officer. These include extra kits, films, videos, posters and pamphlets.

Phase II - Evacuation

This is the opening activity of the emergency day. A full evacuation of the school is conducted. Pre-planned activities may be left in the classrooms to add some realism into this activity.

Usual Evacuation Timings:

0900-0910am Normal school activities, roll call etc

0910-0930am Alarm bells and evacuation

The evacuation will be attended by the Fire Service, Police, Ministry of Transport, Ambulance Service and Civil Defence.

Note

These services briefly explain their respective roles (using a PA system) to the assembled pupils.

All pupils of the school, after the evacuation, are assembled in a suitable location to watch the search and recovery activity.

Phase III - Survival Skills

The school is divided into six equally sized groups. These (preorganised) groups consist of children ranging from the youngest to the oldest pupils. These groups are further broken down into "family" groups of 10. This is done for ease of management and safety factors. There should be one teacher per 30 pupils (approx.).

EXERCISE PEGASUS HANDOUT KITS.



			-	
CIV	IL DEFENCE		CONCERNS	YOU
NOVEMBER 1985 5 M T W T F 8 1 2 3 5 8 7 8 9 10 1 12 13 14 15 16 17 1 13 20 21 22 23 24 2 26 27 28 29 30	4 6 6 7 8 8 10 11 12 13 14 15 16 17	MAY 1890 S M T W T 7 S 1 2 3 4 5 8 7 8 9 10 11 12 13 14 16 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	AUGUST 1990 S M T W T F S 1 2 3 4 5 6 7 8 9 10, 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 21	NOVEMBER 1890 8 M 1 W T F 8 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
DECEMBER 1988 8 M T W T F 8 31 4 8 8 7 8 10 11 12 13 14 15 1 17 18 15 20 21 22 2 24 25 26 27 28 29 3	8 M T W T P 8 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 16 20 21 22 23 34	JUNE 1990 8 M T W T 8 2 4 8 6 7 8 8 10 11 12 13 14 16 16 17 18 19 20 21 22 23 24 25 36 27 28 29 30	SEPTEMBER 1880 \$ M T W T F 8 30 1 4 8 4 7 8 9 10 11 12 13 14 15 16 17 18 15 20 21 32 23 24 26 27 28 29	DECEMBER 1990 5 M T W T F 8 30 31 2 3 4 8 8 7 8 8 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 28 26 27 28 29
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	120			

Civil Defence is Common Sense



ARE YOU PREPARED TO SURVIVE?



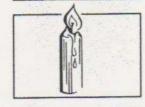
USE THIS CHECKLIST AT HOME TO SEE IF YOU HAVE ALL THE ESSENTIAL ITEMS FOR A SURVIVAL KIT.













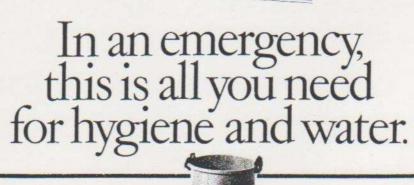




- ★ Can you find your survival items in the dark if necessary?
 - ★ Does all your family know where to find all the items?

CIVIL DEFENCE IS COMMON SENSE





What do you do if you can't use your toilet (as is the case in most emergencies), and there's nothing coming out of the taps (ditto). You use a bit of good old Kiwi

ingenuity. Let's, start with water. Water can be found in rivers, hot water tanks or

> the cistern. Collect rainwater with plastic sheeting, or from a drain pipe. Where necessary

purify with 10 drops household bleach to 41/2 litres, mix thoroughly, leave for three minutes, and it's ready to drink.

Or better still purity by boiling for at least three minutes. Or even purify by draining through a shirt (or similar material), then boil. For a toilet, find a bin liner, rubbish bin, toilet seat (or a couple of planks), bleach,

telephone directory and spade. Put the liner into the bin, add bleach, and put toiler seat (or

planks) on top. Use pages from phone book, or newspapers, as toilet paper.

When disposing of household or human waste, always make sure you bury it.

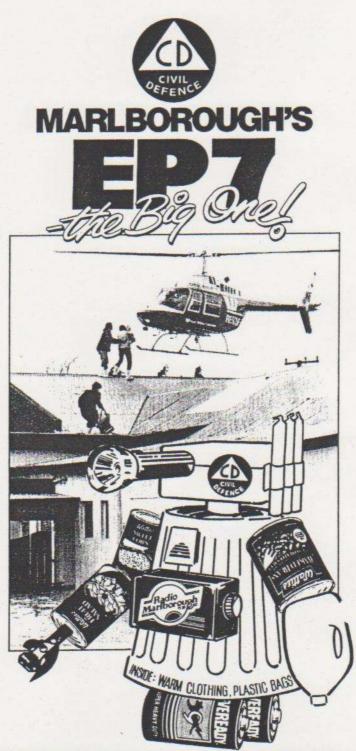
And always wash your hands afterwards! Jak Holds



Helping you to help yourself.







BE EMERGENCY PREPARED 7 - DAYS

LEARN THE EP CODE 7

E P 7 WEEK ACTIVITIES.

EP7 WEEK - TIMETABLE FRIDAY 28 JULY to FRIDAY 4 AUGUST

PLEASE NOTE: Alterations to the timetable can occur. Check with radio and newspaper advertising for daily activities.

* FRIDAY 28 JULY

OFFICIAL LAUNCH • BLENHEIM VILLAGE GREEN • 6.00 pm
A spectacular start to the week that everyone will enjoy (especially children). The largest siren parade in Mariborough's history as 25 Emergency vehicles from all services and organisations converge on the town centre, sirens and flashing lights in full cryf

At the town centre, Mariborough United Council Chairman Malcolm Dick, and Mariborough Regional Civil Defence Controller Larry Pigou, officially launch "EP7"—the largest Civil Defence exercise seen in the province. SIREN PARADE ARRIVES AT VILLAGE GREEN BY 6.00pm.
(WE SUGGEST YOU BE AT THE TOWN CENTRE BY 5.50pm.)

36 HOUR ISOLATION • INNES HOUSE • 7.00pm
Because of the "EP7 Earthquake", a group of approximately 70 people are stranded at Innes House. Power, water and sanitation are all discornected, the group has to fend for itself for 36 hours (until 7.00am

SATURDAY 29 JULY

OPEN DAY . C.D. HEADQUARTERS . 10.00am - 3.00pm

Displays and demonstrations, plus the chance to see the Mariborough C.D. team in action, at C.D. Headquarters, corner Taylor Pass and Wither Roads. Events include: Emergency Vehicles Display, C.D. Special Display Caravin, M.E.P.B. pole rescues, Red Cross Rescue Displays, St. John Ambulance CPR Displays, Mariborough Catchment Board Consputer Hood Monitoring, C.D., A.R.E.C. & C.B. Radio Communications, Youth Groups Camp Cooking Displays.

At 11.00am, judging of the EP7 School Robot Competition (and the awarding of Smiths City Appliances Radio Cassette Player -- First Prize). The incredible display of Marlborough's 7 Great Toilets -- THEY HAVE TO BE SEEN TO BE BELIEVED!

SUNDAY 30 JULY

SEARCH AND RESCUE • PRE-DAWN!
Marlborough's Search and Rescue Teanis combine with the Four Wheel
Drive Club, Jet Boat Club, Red Cross Rescue Team, St. John Ambulance,
and C.D. Communications to find a busload of tourists, missing after 'the earthquake'

PICTON SECTOR HEADQUARTERS EXERCISE

Picton has to cope with a high intensity disaster scenario which stretches the resources of its Headquarters team.

* MONDAY 31 JULY

RNZAF EVACUATION EXERCISES . WHITNEY STREET CANVASTOWN/HAVELOCK SCHOOLS . 4.00pm

CANYAS IUWN/HAVELUCK SCHOULS * 4.00pm
RNZAF Base Woodbourne carries out two separate evacuation exercises using 4WD transport. Children, parents and teachers are evacuated from Canvastown and Havelock Schools, billeted at Woodbourne; another group from Whitney Street School is "rescued" and taken to the Omaka Marae for overnight billeting. Citizens Advice Bureau civilian registration teams monitor and record the evacuations.

C.D. COMMAND VEHICLE COMMUNICATIONS DISPLAY Village Green, 11.00am - 1.30pm

BLENHEIM LIONS BUSINESS LEADERS' CD SEMINAR AT

MARLBOROUGH CATCHMENT BOARD • 1.00pm — 4.30pm Key speakers from previous N.2. disasters, plus top C.D. speakers explain the role and responsibilities of the business community in a disaster. The survival of your business following an emergency could depend on the information and planning advice you get from this seminar.

* TUESDAY 1 AUGUST

MARIBOROUGH GIRLS' COLLEGE . EVACUATION EXERCISE Will feature a roof-top rescue evacuation

'89 SURVIVE TOGETHER . BOHALLY SCHOOL . 10-12, 1.00-3.00pm Schools from all over the province take part in an action packed programme of entertainment with a difference. Children learn survival techniques during "Top Town" type games and fun.

C.D. COMMAND VEHICLE COMMUNICATIONS DISPLAY Village Green, 12.00 -

C.D. SECTOR HEADQUARTERS EXERCISE

from various radio bases around Marlborough, 6.50pm - 10.00pm.

ST JOHN AMBULANCE EP7 LIFESAVER COURSES

No-frills special courses that equip you with the basics that can save lives. Special EP7 fee only \$20.00. To enrol, Tel. 80-797. At St John Head quarters, Lansdowne Park. Two Classes: 9 - 12 noon; or 7.00 - 10.00pm

* WEDNESDAY 2 AUGUST

'89 SURVIVE TOGETHER • ST MARY'S SCHOOL • 10-12, 1-3pm
The action continues for Marlborough's schools — this world-class survival games programme is presented by the Ministry of Civil Defence and has been acclaimed throughout New Zealand.

C.D. COMMUNICATIONS DISPLAY . VILLAGE GREEN . 10.00am - 2.00pm

POLICE DOG RESCHE . BRAYSHAW PARK . 12.30pm Blenheim's Police Dog "Printz" the "EP7 Earthquake".

* THURSDAY 3 AUGUST

ST JOHN AMBULANCE "EP7" LIFESAVER COURSES Classes today are at 12.00 — 3.00pm and 7 — 10pm. Ve Hall, Lansdowne Park.

C.D. COMMUNICATIONS DISPLAY . VILLAGE GREEN .

9.30am - 2.00pm Includes a special Radio Link Exercise (10.30 - 11.00am) with all South Island C.D. Headquarters.

* FRIDAY 4 AUGUST

BLENHEIM TOWN CENTRE DISASTER . 11 - 2.00pm

The earthquake has struck Blenheim with major building damage and casualities. A "M*A*S*H"type unit is set up on the Village Green and hundreds of people treated and registered.

Marlborough's Emergency Medical Unit, CAB Civilian Registration teams, Hospital Social Workers, Red Cross, St John Ambulance, Blenheim Fire Brigade, Salvation Army Catering Corps, CD Comms, MoT, CD Traffic Wardens, RNZAF and CD Welfare teams combine to make this the largest individual exercise undertaken by CD Marlborough — BE SURE TO SEE ITI

C.D. COMMUNICATIONS DISPLAY . VILLAGE GREEN . 10am - 6.00pm

OFFICIAL CLOSE OF EXERCISE • VILLAGE GREEN • 2.00pm by Ministry of Civil Defence Director Edward Latter, and C.D Marlborough Regional Controller Larry Pigou.

* ALL WEEK

See the special display in Centrepoint Mall InCLUDES finalists in the schools EP7 Robot Making Competition AND those outrageous Seven Great Tollets of Marlborough.

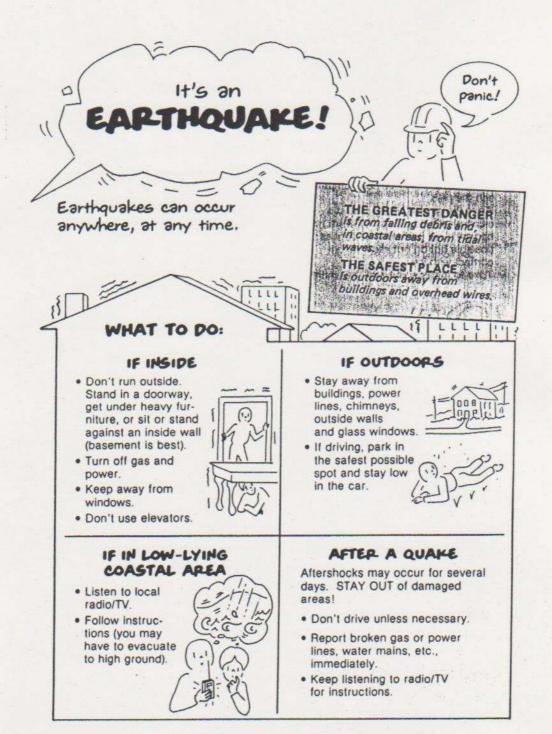
Marlborough C.D. Command Vehicle visits different schools in the province each day, displaying C.D. Communications and Emergency equipment. Radio operators from various clubs and organisations work with C.D. during the week to provide a total communication system.

Schools throughout Marlborough carry out earthquake evacuation exercises as part of EP7 Week.

PAGES FROM FAMILY PREPAREDNESS BOOKLET.



PAGES FROM FAMILY PREPAREDNESS BOOKLET.



G

KEEP BASIC SUPPLIES HANDY

for all emergencies:

EMERGENCY LIGHT SOURCES

like torch (and extra batteries), lanterns, candles and matches.

FIRST AID KIT -

containing bandaids, aspirin, etc. (plus any medications that must be taken regularly).

PORTABLE RADIO

and extra batteries. Last resort - car radio.

BABY SUPPLIES

such as food, canned milk or formula, disposable diapers, etc., if needed.

FOOD .

that doesn't need to be refrigerated or cooked such as canned meats, vegetables, fruits, juices, etc. Store enough for several days.

WATER .

stored in plastic jugs or other covered containers. Plan on one quart per person per day, for drinking.

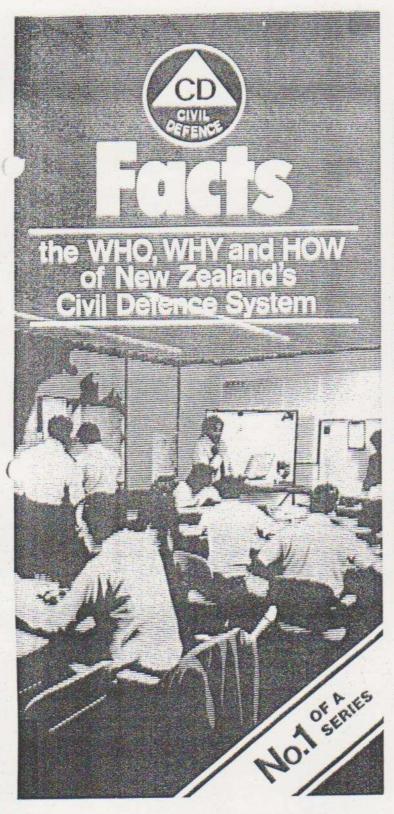
MAKE A RECORD

of your belongings to prove ownership and establish value for possible insurance claims.

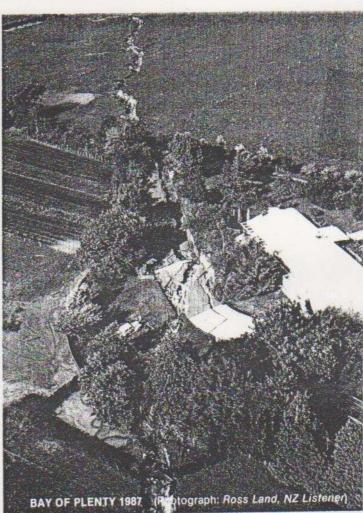
· List dates of purchase, costs, serial numbers, any other identifying features for cars, appliances, jewellery, etc.

CANDLES

 Keep one copy at home and one in a safe deposit box or other safe place outside your home.



EARTHQUAKE



THE ONLY THING YOU CAN BE SURE OF IS THAT ONE WILL

STRIKE WHEN YOU LEAST EXPECT IT.







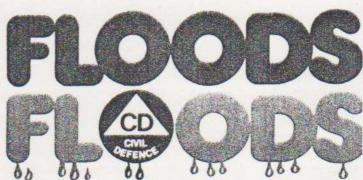
NEW ZEALAND'S MOST COMMON DISASTERS



SOME THOUGHTS

IF YOU LIVE IN A

FLOOD-PRONE AREA



WHEN A FLOOD THREATENS

Listen to your radio for information.
Follow official civil defence advice and



When floodwaters get close to your home, disconnect electrical appliances and move valuables, clothing, food, medicines and chemicals above the likely reach of floodwater, if possible.

If you have to leave your home, take your 'getaway kit' with you. Turn electricity and ags off at the mains

gas off at the mains.

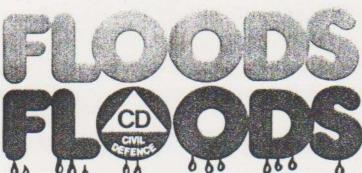
Don't go into floodwaters alone.

Don't go sightseeing through flooded areas.

Don't drink floodwater, it could be contaminated and bad for your health. KNOW WHAT TO DO BEFORE YOU HAVE TO DO IT

D 503

Issued by the Ministry of Civil Defence



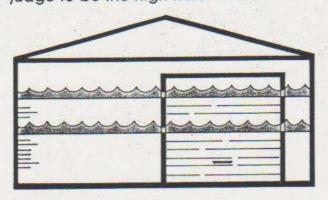
PRACTICAL THINGS TO DO BEFORE A FLOOD STRIKES

Assume that you will have to cope with a flood. So-called '100-year' floods can happen in quick succession.

Inform yourself about present and future plans for building flood protection schemes in your locality.

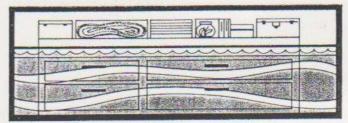
Find out when the worst flood in your locality happened and how high it rose. Calculate where such a flood would rise to in your home.

If possible, keep your valuables, clothing (or some of it), and food (or some of it) above what you judge to be the high-water mark.

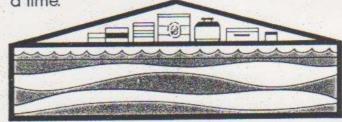




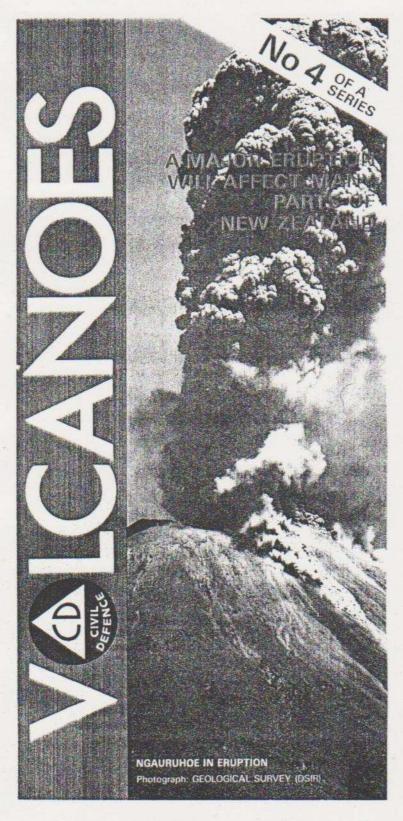
Store weedkillers, insect killers and other chemicals used in your home in a high, safe place — above your estimated highwater mark if possible. In a flood, they can cause contamination, possibly poisonous fumes, that will endanger both your family and civil defence helpers.



If you have unused space above your ceiling, consider building some form of inexpensive storage there, for survival needs, with easy access and use when a flood threatens. Remember too that high cupboards have their advantages at such a time.



Keep a 'survival kit' always ready, including a portable battery radio and torch; spare batteries for both; candles and matches; first aid kit and handbook; containers for storing drinking water; 2-3 days' supply of tinned food and a tin opener;



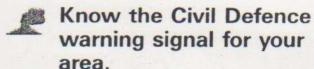
SOME PRECAUTIONS YOU CAN TAKE

BEFORE AN ERUPTION OCCURS

Organise your "GETAWAY KIT"—include your "SURVIVAL KIT", important documents and personal items (e.g. family photographs).

Maintain your "DISASTER SURVIVAL KIT".

(See the pamphlet entitled Your Disaster Survival Kit for further information.)



Know your nearest Civil Defence post.

If you live in an area which could experience a "lava flow" during a volcanic eruption . . .

Know a quick route to safe ground.

YOUR DISASTER SURVIVAL KIT



MAKE YOURSELF COMPLETELY
FAMILIAR WITH THE CIVIL
DEFENCE INFORMATION AT THE
END OF THE YELLOW PAGES
AND ON THE BACK COVER OF
YOUR TELEPHONE DIRECTORY.

SAVE YOUR
LIFE...
AND THE LIVES
OF OTHERS!!



Issued by the Ministry of Civil Defence
CD 505

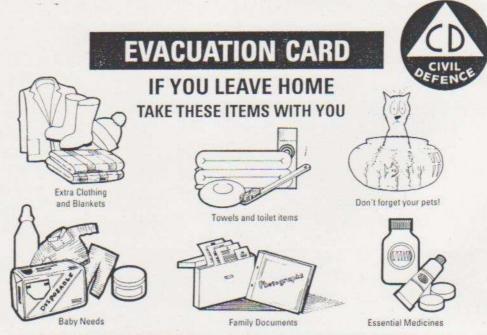
LEAFLETS AND STICKERS.











Practise collecting these items together.

Always keep family documents protected from water

NAMES		
THIS ADDRESS IS		
WE LEFT AT	am/pm on	(date)
WE HAVE GONE TO		
THE ADDRESS IS		

If you live in an isolated area and need help - display a bed sheet outside to attract attention BEFORE YOU LEAVE: MAKE SURE NO ONE IS LEFT BEHIND

TURN OFF ELECTRICITY, GAS AND WATER

PLACE THIS CARD IN FRONT WINDOW

CD 510

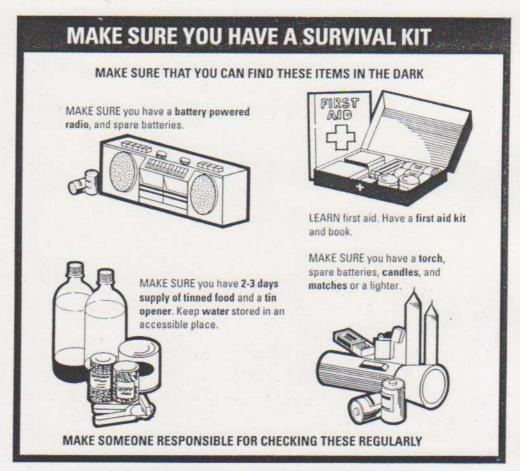
Published with the support of Telecom Directories Limited.

PAGES FROM NEW ZEALAND TELEPHONE BOOKS.

BE READY TO SURVIVE



- 1. Learn about local hazards from the Civil Defence Officer at your Council.
- 2. Know your local Civil Defence warning signal.
- 3. Know how to turn off electricity, gas and water.
- 4. Store some drinking water.
- 5. Prepare a family plan in case you get separated.
- 6. Know where to get help.



IF DISASTER STRIKES: Turn on your radio and listen for instructions

CIVIL DEFENCE SURVEYS.

CIVIL DEFENCE SURVEY : MARCH 1989

Table 1 : Natural Hazards Community	First Mentioned	d as Threats to t
	0	8
	** ** ** * * * * * * * * * * * * * * *	Wanganui
	National	Region
Earthquake	34	89
Flood	17	11
Wind/Cyclone	9	
Fire	7	-
Drought	3	
Tidal Wave	2	-
Landslip	2	-
Snow/Cold	1	
Other	10	
Table 3: Organisations Fir	st Mentioned a	s Protecting the
Community from Natural Haza	The second secon	
Civil Defence	48	68
Fire Service	8	5
Local Authority	7	
Red Cross	6	11
Police Defence	5 2	
Catchment Board	1	_
United Council	1	_
County Council	1	-
Insurance	1	
Table 5 : Knowledge of Civi	l Defence	
Help people during	20	34
disaster	29	34
Organise people and issue	17	20
warnings and instructions Look in phone book	14	5
Locally placed people	10	*39
Voluntary org. assisting	18/18/2	
in disasters	9	12
Organise and distribute		
food and supplies	7	
They hold meetings and		
training sessions	5	13
Help in a disaster and		
clean up afterwards	5	-
Giving relief and housing,		
looks after lives and	5	
property Contact them for help	2	college State
able 6 : How Respondents Le	arned About Ci	vil Defence
TV/TV adverts	37	23
Back of phone book	36	10
Chrough schools/CD	18	*41
talks to schools	17	26
Newspapers/magazines Radio	16	29
Civil Defence meetings	9	6
Personal experience	7	
clubs	3	5
t Johns, ATC, volunteer		
fire brigade	3	-
ellow Pages	3	-